



*Affiliated with AFL-CIO*

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## Local 9510 Charitable Donation Process

- ❖ Not to exceed \$500 total distribution per year
- ❖ Only allowed once per year (to the same organization)
- ❖ Must be a Local 9510 member in good standing
- ❖ Submission process –
  - Submissions for each year will be accepted during the months of August and September
  - Email Local 9510 at [cwa9510@gmail.com](mailto:cwa9510@gmail.com)
  - Make the email subject line “9510 Charitable Donation”
  - The email should contain the following information:
    - Name of the organization
    - Monetary amount requested
    - Purpose for the money
    - 501(c)(3) tax information
    - Attach any supporting documents
- ❖ Recipient(s) will be announced in October
  - Multiple recipients may be awarded if the donations in total do not exceed the \$500 annual cap